

Setting Up Emails on iPhone, iPad or iPod Touch

Within this document you'll find **everything that you need to know** about setting up your emails on your Android device.



Thank You for choosing North Summit

Before we begin, we'd like to **thank you again** for **choosing North Summit Website** and Marketing as your chosen website designer. We look forward to continually working closely with you.

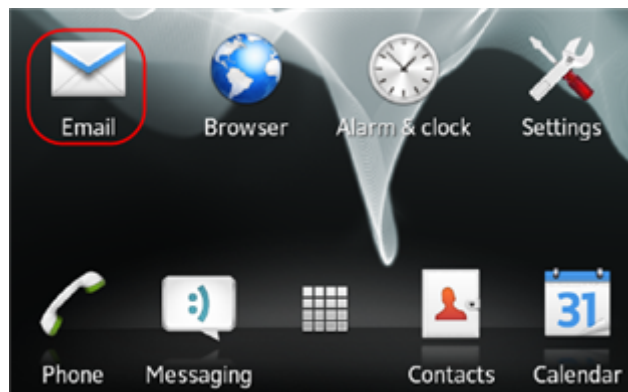


Please Read This Guide Carefully

Please **read this guide carefully**. An error in entering the setting may cause for the emails not to send or receive from your device.

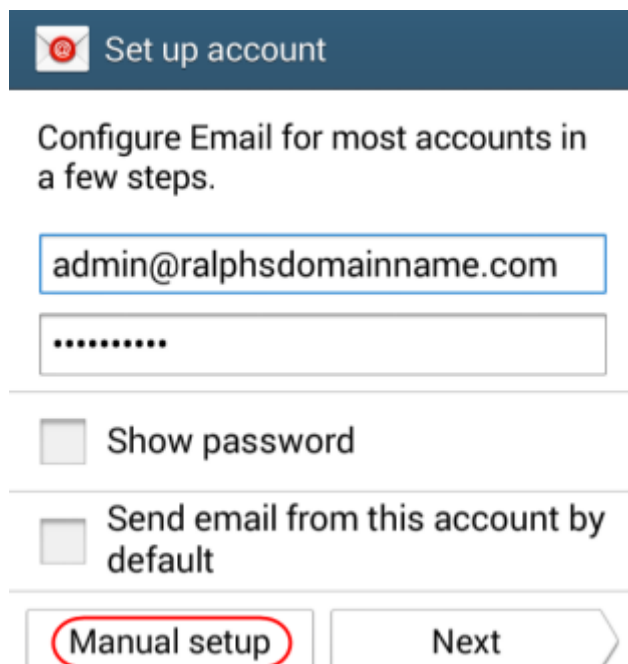
Step 1

Open the Email application on your device.



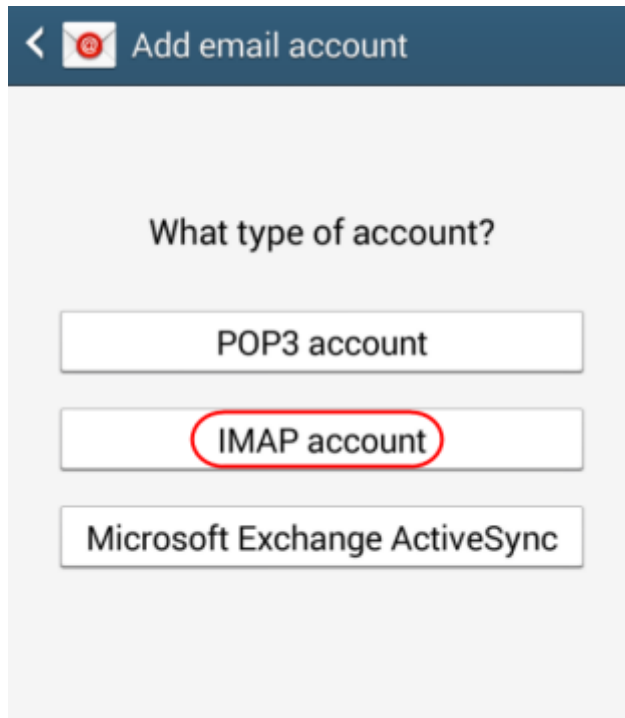
Step 2

Enter your Email address and mailbox password in the text boxes provided and select **Manual Setup**.

A screenshot of the 'Set up account' screen in an email application. The title bar is dark blue with a red envelope icon and the text 'Set up account'. Below the title bar, the text reads 'Configure Email for most accounts in a few steps.' There are two text input fields: the first contains the email address 'admin@ralphsdomainname.com' and the second contains a series of dots representing a password. Below the password field, there are two checkboxes: 'Show password' and 'Send email from this account by default', both of which are currently unchecked. At the bottom, there are two buttons: 'Manual setup' (circled in red) and 'Next' (a right-pointing arrow).

Step 3

Select **IMAP** as the account type.



Step 4

For the *Incoming settings*, enter the following details in the text boxes provided:

- **Username:** Enter your mailbox username, this will be the same as your Email address.
- **Password:** Enter your mailbox password. This is the same password you chose when you created your mailbox.
- **IMAP Server:** Enter *mail.livemail.co.uk*.
- **Security type:** Set to SSL.
- **Port:** Leave this as 993.
- **IMAP path prefix:** Leave this blank.

Once you have filled out all the details, click **Next**.



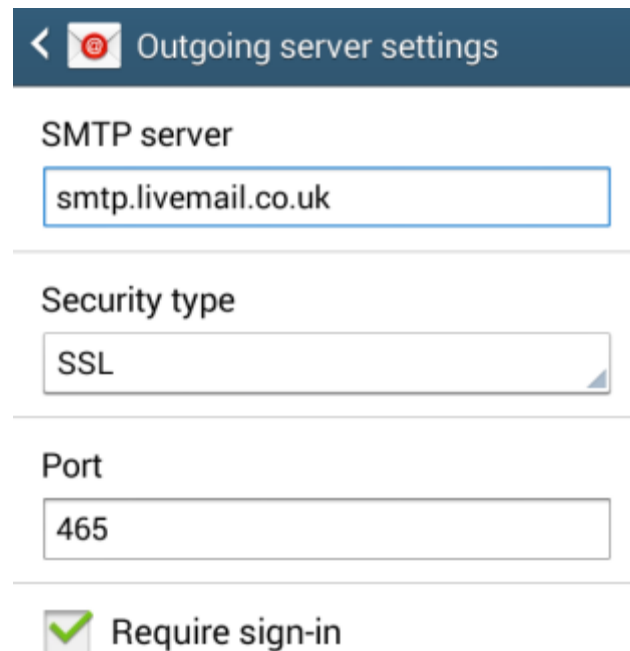
The screenshot shows a dark blue header with a back arrow, an envelope icon, and the text 'Incoming server settings'. Below the header are four input fields, each with a label above it: 'IMAP server' containing 'mail.livemail.co.uk', 'Security type' with a dropdown menu showing 'SSL', 'Port' containing '993', and 'IMAP path prefix' which is currently empty.

Step 5

For the *Outgoing settings*, enter the following details in the text boxes provided:

- **SMTP server:** Enter *smtp.livemail.co.uk*.
- **Security type:** Set to SSL.
- **Port:** Leave this as 465.
- **Require sign-in:** Make sure this is checked.
- **Username:** Enter your e-mail address.
- **Password:** Enter your password.

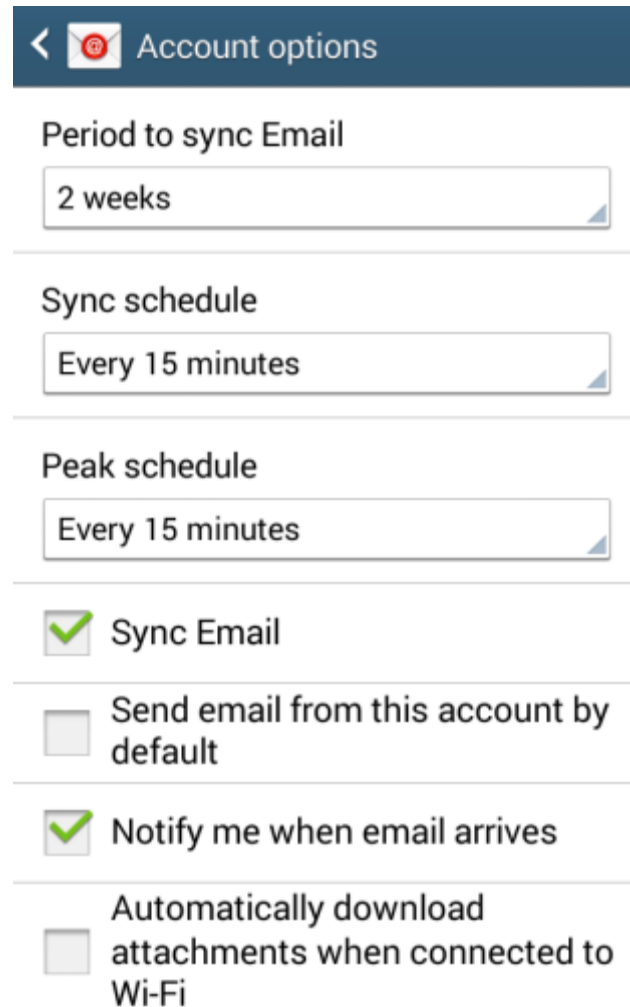
Once you have filled out all the details, click **Next**.



The screenshot shows a dark blue header with a back arrow, an envelope icon, and the text 'Outgoing server settings'. Below the header are four input fields, each with a label above it: 'SMTP server' containing 'smtp.livemail.co.uk', 'Security type' with a dropdown menu showing 'SSL', 'Port' containing '465', and a checked checkbox labeled 'Require sign-in'.

Step 6

You will be given options to select some custom settings.



< Account options

Period to sync Email
2 weeks

Sync schedule
Every 15 minutes

Peak schedule
Every 15 minutes

Sync Email

Send email from this account by default

Notify me when email arrives

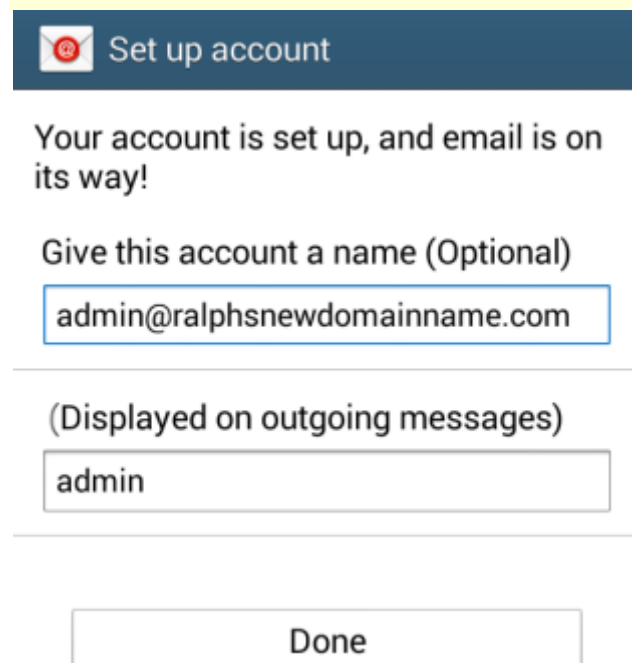
Automatically download attachments when connected to Wi-Fi

Once you have chosen your custom settings, click **Next**.

Step 7

Enter an account name in the *Set account name* box and enter a display name in the *Your name* box.

The account name will allow you to distinguish this account from any other Email accounts you have set up on your Phone. The display name will be shown on all outgoing messages.



Set up account

Your account is set up, and email is on its way!

Give this account a name (Optional)

(Displayed on outgoing messages)

Done

Click **Done**.

Your mailbox will now be ready to use.

Additional Services Available

For a lot of businesses, a website is just a starting block into the world of 21st century marketing and promotion.

There's a lot more we can do to help you reach out further to your existing, and more importantly, new potential clients.



Design and print

- Business cards
- Flyers
- Posters

- Postcards
- Banners
- Letterheads

And much more! Printed on high quality materials



Marketing and promotion services

Let's push a new product or service out to the public using the industry's latest methods and technology.

We'll create a solution to help achieve the recognition your business needs.



Search engine optimisation (SEO)

With the internet now being the first place information is requested from, make sure that your business is easy to find on search engines, such as Google.



Contact Us

If you want to contact us, to either thank us again or tell us something's wrong, here's the information you'll need to do it with.

For us to respond to your message as fast as possible, please ensure that you give as much information as possible.

It's our company policy to respond within 24 hours, including bank and public holidays. If we can't meet this, we'll let you know.

Main Contact Details

Telephone:

01706 231000

Email:

hello@northsummit.co.uk